

VOLUNTEER AREAS FOR ZORA! FESTIVAL 2019
Saturday, January 26 – Sunday, February 3

PRE-FESTIVAL VOLUNTEER OPPORTUNITIES – These opportunities are available November - February 2019

Contact: Eric Studstill (407)-647-3307

MUSEUM STAFF- Will answer incoming phone calls, take and deliver accurate messages, stuff information packets and other clerical duties. During the festival, volunteers will also give festival information to museum visitors.

(2 volunteers needed for each time slot)

Monday through Friday

10:00 AM – 12:00 Noon

12:00 Noon – 2:00 PM

2:00 – 4:00 PM

Saturdays

11:00 AM – 1:00 PM

Volunteers Rally – Saturday, December 8

Preparation: 10:00 – 11:30 AM

Event: 12:00 Noon – 2:00 PM

Clean-up: 2:00 – 3:00 PM

VOLUNTEER OPPORTUNITIES DURING FESTIVAL WEEK (1/26 - 2/3

Saturday, January 26, 4:30 – 8:30 PM

10 volunteers are needed for “final prep,” greeters, refreshments assistants, and after-event responsibilities at The Hurston Museum, 227 East Kennedy Boulevard, Eatonville 32751

Sunday, January 27, 3:30 – 5:30 PM

4 volunteers needed for “Back Story” (*Please wear all black.*)

Orange Technical College, Mid Florida Campus, 2900 West Oak Ridge Road, Bldg. 1600, Orlando 32809

2 Greeters – 3:30PM

2 Assistants for after-event responsibilities – 5:00 – 5:30 PM

Monday, January 28, 7:00 AM – 5:00 PM

6 volunteers needed for “Zora’s Cosmos Mobile Tour”

2 volunteers needed for “Final prep,” 7:00 – 7:30 AM, The Hurston Museum

4 volunteers needed for Registration/Check-in, 8:00 – 9:00 AM

2 volunteers needed for after-event responsibilities, 4:00 – 5:00 PM

Tuesday, January 29 – Wednesday, January 30, 7:00 AM – 12:00 Noon

4 volunteers needed as greeters and set-up for The Global Conversations Round Tables Conference Rollins College Campus (*Please wear all black.*)

Wednesday, January 30

8 volunteers (in 2-hour shifts) needed to hand out welcome packages to “The Summit” Participants [Historic Black Towns and Settlements Alliance (HBTSA) – Historically Black Colleges and Universities (HBCUs)]
10:00 AM – 12:00 Noon; 12:00 Noon – 2:00 PM; 2:00 – 4:00 PM; 4:00 – 6:00 PM

- Courtyard Marriot – 1750 Pembroke Dr., Maitland, FL 32810

Thursday, January 31 – 3 Concurrent Volunteer Assignments

- (A) 8 volunteers, 7:00 AM – 5:30 PM, “The Summit Sessions” at Macedonia Missionary Baptist Church, Lias Hall, 412 East Kennedy Boulevard in Eatonville
- (B) 20 volunteers, 11:00 AM – 5:30 PM, Outdoor Festival of the Arts Operations, Vendor-related assistance, Festival Grounds – Eatonville
- (C) 4 volunteers at each location to hand out welcome packages to ZORA! Festival guests, 12:00 Noon – 6:00 PM
Crowne Plaza Orlando-Downtown – 304 W. Colonial Dr., Orlando, FL 32801
- DoubleTree by Hilton – 60 S. Ivanhoe Blvd., Orlando, FL 32804

VOLUNTEER OPPORTUNITIES DURING “EDUCATION DAY” (Activities occurring in multiple locations)

(A) Friday, February 1 – ZORA! Festival hosts Collegium for African American Research (CAAR)

Location: Macedonia Missionary Baptist Church, Lias Hall, 412 East Kennedy Boulevard, Eatonville
6 volunteers needed as ushers and greeters – Special “Education Day” Programs (*Please wear all black.*)
7:30 – 9:00 AM, Fish & Grits Breakfast

8 volunteers needed as general assistants (*Please wear all black.*)

9:00 AM – 12:00 Noon, Friday Forum Sessions at Lias Hall

12:00 Noon – 1:30 PM [Lunch break; Walking with guests to the Outdoor Festival of the Arts]

1:45 – 5:30 PM, Conclusion of Friday Forum Sessions

5:30 – 8:00 PM, Volunteers who have worked ZORA! Festival hosts CAAR, International Reception hosted by City of Orlando Commissioner Samuel B. Ings, District 6, Orlando City Hall, 400 South Orlando Avenue, 32801

- (B) 6 volunteers (preferably) who are engaged in STEM fields needed to assist in providing an inspiring environment for middle school student conferees – 6th Annual ZORA! STEM Conference (*Please wear all black.*)

7:30 AM-3:30 PM, Orange Technical College, Mid Florida Campus, 2900 West Oak Ridge Road, Bldg. 1600, Orlando 32809

6 volunteers needed as greeters – Early Education (high school students) Outdoor Festival of the Arts

8:30AM – 5:30PM

Location: Eatonville (TBD)

VOLUNTEER OPPORTUNITIES DURING “FAMILY DAY”

Saturday, February 2

6 volunteers needed to assist with check-in/out of volunteers 8:00AM – 12:00 Noon

12:00

Noon – 4:00 PM

Festival Grounds – Eatonville

36 volunteers needed at each time slot to act as Vendor monitors
7:00 – 11:00 AM 11:00 AM – 3:00 PM
Festival Grounds – Eatonville

8 volunteers needed at each time slot for ZORA! Festival Literacy Initiative
Volunteers needed to distribute books to kids at the Outdoor Festival of the Arts
8:00 – 11:30 AM 11:00 AM – 1:00 PM
Location to be finalized

25 volunteers needed at each time slot for entry assistance, greetings, and directions for the festival grounds
8:00 AM – 1:00 PM 12:30 – 4:30 PM
Festival Grounds – Eatonville

10 volunteers needed per time slot to assist with leading kids in arts and crafts projects in Children’s Corridor
Make & Take tent
8:30 AM – 12:30 PM 11:30 AM – 2:30 PM
Festival Grounds - Eatonville

15 volunteers needed to assist with lunch distribution for festival volunteers
10:00 AM – 2:00 PM
Festival Grounds – Eatonville

VOLUNTEER OPPORTUNITIES DURING “INSPIRATION DAY”

Sunday, February 3

6 volunteers needed to assist with check-in/out of volunteers
8:00AM – 12:00PM 12:00 PM – 4:00PM
Festival Grounds – Eatonville

36 volunteers needed at each time slot to act as Vendor monitors
9:00AM – 2:00PM 1:00PM – 4:00PM
Festival Grounds – Eatonville

25 volunteers needed at each time slot for entry assistance and greeters for the festival grounds
9:00AM – 2:00PM 1:30PM – 4:30PM
Festival Grounds – Eatonville

10 volunteers needed per time slot to assist with leading kids in arts and crafts projects in the Children’s
Corridor Make & Take tent
11:00AM – 3:00PM
Festival Grounds - Eatonville

10 volunteers needed to assist with lunch distribution for festival volunteers
11:00 AM – 1:00 PM
Festival Grounds - Eatonville